



## TEA BOARD OF KENYA

*Realizing the Tea Promise*

### ADDENDUM 1:

Date issued: 18/05/2023.

Tender Name: **PROVISION OF GENERAL INSURANCE SERVICES FOR TBK ASSETS FOR THE FINANCIAL YEAR 2023 TO 2024**

Tender No: **TBK/OT/11/2022 -2023**

The Tea Board of Kenya would like to bring to the attention of all potential bidders the following clarification.

	<b>Bidders Question</b>	<b>TBK Response</b>
1	Fire and Perils Insurance - Indicate occupation of the buildings e.g. office, residential,	<b>Office</b>
2	Money insurance - Indicate all transit limits (Money in the office during business hours, money in the office outside business hours, money in custody of employees, money in transit to/from bank, Estimated Annual Carry)	<b>Money in the office during business hours, -50,000</b> <b>Money in the office outside business hours, -50,000</b> <b>Money in custody of employees, 100,000</b> <b>Money in transit to/from bank, 100,000</b> <b>Estimated Annual Carry -300,000</b>
3	Fidelity Guarantee - Specify any one-person limit and any one period/year limit	<b>2 million /annually</b>
4	Plant, Machinery & Equipment - Give a breakdown of the sum insured (Machinery/Lifts -Generators & Electronic Equipment - Servers)	<b>Lifts 644,970</b> <b>Generators 525,600</b> <b>Electronic Equipment - Servers)- 29,430</b>

5	GPA/WIBA, EL - Share a breakdown of employees with their Estimated Annual Pay	<b>Quote as per the figure given.</b>
---	---	---------------------------------------

**Supply Chain Department  
Tea Board of Kenya**